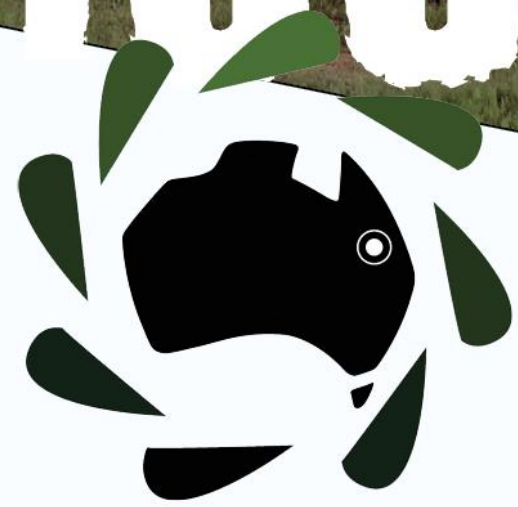




BLACKWATER
INTERNATIONAL
COAL CENTRE



BIGGG



EVENTS
VENUE HIRE &
COORDINATION

'building community & culture'



BICC EVENTS

The Blackwater International Coal Centre boasts modern and well-facilitated venue hire in Blackwater. We work directly with our clients to find the perfect setting for your next corporate or private function. Our experience in providing quality venue hire and on-the-day coordination has made us the largest business-training facility in the Central Highlands region of Queensland. The Centre offers various venue room hire options that can be personalised to your event, suited to all capacity requirements and available day, night and weekends.

The full centre is also available for large event hire such as expos, markets and trade displays; the centre has accommodated such events as:

- BHP & BMA Annual Career Expo
- Department of Primary Industries Cattle & Grazing Expo
- Eliza's Cottage Craft Annual Fair

The exclusive and modern indoor setting and landscaped surrounds of the centre make it a unique and enjoyable place to host your next event.

Contact our friendly team today on **(07) 4982 7755** to discuss how we can tailor our venue and event packages to your requirements.





'BMA' ROOM

200 PAX (250 MTR SQUARE)

AIRCONDITIONED, HIGH VAULTAGE CEILINGS,
ANY CONFIGURATION

SUITABLE FOR SEMINARS, LUNCHEONS,
CORPORATE FUNCTIONS, DINNERS, TRADE
EXPOS

½ DAY (5 HRS) \$165 | FULL DAY \$275

EVENING (3 HRS) \$275



'JELLINBAH' AUDITORIUM

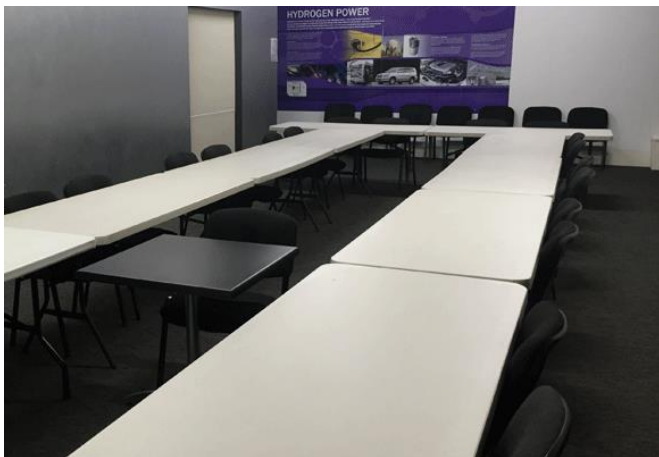
100 PAX

AIRCONDITIONED, THEATRE STYLE,
PROJECTION SCREEN & VIDEO VIEWING,
TABLE CONFIGURATION (20 PAX)

SUITABLE FOR SEMINARS & PRESENTATIONS

½ DAY (5 HRS) \$165 | FULL DAY \$275

EVENING (3 HRS) \$275



'CLEAN COAL' ROOM

30 PAX

AIRCONDITIONED, CONFERENCE OR ROW
CONFIGURATION, AV & SCREEN SETUP

SUITABLE FOR SEMINARS & TRAINING
WORKSHOPS

½ DAY (5 HRS) \$110 | FULL DAY \$198

EVENING (3 HRS) \$242

ALL PRICES INCLUDE 10% GST



'BOWEN BASIN' ROOM

20 PAX

AIRCONDITIONED, CONFERENCE OR ROW
CONFIGURATION, AV & SCREEN SETUP

SMALL INTERVIEW ROOM

4 PAX

AIRCONDITIONED, POWER, PRIVATE.
SUITABLE FOR INTERVIEWS OR SMALL
OFFICE SPACE.

\$33 PER HOUR



FUNCTION ROOMS



OUTDOOR DECK

70 PAX

OUTDOORS, TIMBER DECK, TRAIN VIEWS,
BANQUET, ROW OR COCKTAIL
CONFIGURATION

SUITABLE FOR LUNCHEONS, DINNERS,
FORMAL PRESENTATIONS & PARTIES

½ DAY (5 HRS) \$110 | FULL DAY \$198

EVENING (3 HRS) \$242

MUSEUM GALLERY OR FOYER

50 PAX

AIRCONDITIONED, GARDEN VIEWS, BANQUET
OR ROW TABLE CONFIGURATION

SUITABLE FOR DINNERS, FORMAL
PRESENTATIONS

EVENING ONLY (3 HRS) \$242

ALL PRICES INCLUDE 10% GST

PRICES QUOTED ARE FOR STANDARD HIRE

MONDAY TO FRIDAY | 7AM - 5PM | EVENINGS 5PM – 8PM

ADDITIONAL TIME \$110 HOUR

WEEKEND HIRE RATES ON APPLICATION



CATERING

Our in-house catering packages include a selection of morning and afternoon tea, fresh and hearty lunch options, and our alfresco BBQ and Cocktail Canapés for special occasions. All function menus can be individually tailored to your needs and dietary requirements.

Refreshment options include tea, coffee stations, cold drinks and juices. We also have a licensed bar for evening events. Barista made coffee, soft drinks and food can be purchased conveniently at the Coal Café.

MORNING TEA & LUNCH PACKAGE

\$21 P/P

AFTERNOON TEA

\$4.50 P/P

HOT & COLD PLATTERS, BUFFET MEALS & BBQ PACKAGES **PRICING AVAILABLE ON REQUEST**

ALL PRICES INCLUDE 10% GST





BLACKWATER INTERNATIONAL COAL CENTRE VENUE BOOKING & COORDINATION FORM

Please complete this form and email to info@bicc.com.au to secure your booking.

A 25% non-refundable booking fee is required.

Cancellation with less than 48 hours notice will be charged at the full rate.

| | | | | | | | | | | | | | |
|---|--|------------|---|-----------------------|--|--|--|---------------------------|-------------------------------------|--------------------------------|--|-------|--|
| Contact Name | | | | | | | | | | | | | |
| Company | | | | | | Contact Mobile Phone | | | | | | | |
| Email | | | | | | | | | | | | | |
| Name of Function | | | | | | | | | | | | | |
| Day | | | Booking Date | | | Number of Attendees | | | | | | | |
| Start Time | | | | | | End Time | | | | | | | |
| ROOM HIRE (PLEASE CIRCLE) | | | | | | | | | | | | | |
| BMA ROOM (200 PAX) | | | BOWEN BASIN (20 PAX) | | | CLEAN COAL (30PAX) | | | AUDITORIUM | | | | |
| OUTDOOR DECK | | | MUSEUM GALLERY (EVENING ONLY) | | | INTERPRETATIVE CENTRE FOYER (EVENING ONLY) | | | INTERVIEW ROOM (4 PAX) | | | | |
| ROOM SET UP & SEATING ARRANGEMENTS | | | | | | | | | | | | | |
| <input type="checkbox"/> U-SHAPE <input type="checkbox"/> CLASSROOM <input type="checkbox"/> THEATRE <input type="checkbox"/> OTHER (please specify) | | | | | | | | | | | | | |
| IN-HOUSE CATERING (PLEASE CIRCLE IF REQUIRED) – no external catering | | | | | | | | | | | | | |
| ONE TEA OPTION & LUNCH \$21 P/P ADDITIONAL TEA OPTION \$4.50 P/P (INC GST) | | | | | | | | | | | | | |
| MORNING TEA Y/N | | | ASSORTED CAKE PLATTER | | | FRUIT PLATTER | | | | | | | |
| LUNCH Y/N | | | SANDWICHES W/ASSTD MEATS/CHEESE/SALAD & JUICE | | | WRAPS W/ASSTD MEATS/CHEESE/SALAD & JUICE | | | COMBO OF SANDWICHES & WRAPS & JUICE | | | | |
| AFTERNOON TEA Y/N | | | ASSORTED CAKE PLATTER | | | FRUIT PLATTER W/ DIP & BISCUITS | | | | | | | |
| Please call us to discuss more tailored catering options if required – no external catering | | | | | | | | | | | | | |
| SPECIAL DIET REQUIREMENTS (PLEASE OUTLINE QTY) | | | | | | | | | | | | | |
| VEGETARIAN | | | GLUTEN FREE | | | OTHER | | | | | | | |
| EQUIPMENT (PLEASE CIRCLE IF REQUIRED) | | | | | | | | | | | | | |
| PROJECTOR AND SCREEN | | WHITEBOARD | | LAPTOP FOR POWERPOINT | | FLIP CHART | | PA SYSTEM (BMA ROOM ONLY) | | SPEAKER TOWERS WITH MICROPHONE | | WI-FI | |
| An INVOICE will be sent to the email address above unless otherwise stated | | | | | | | | | | | | | |
| ACCOUNTS EMAIL: | | | | | | | | | PURCHASE ORDER NO: | | | | |
| I agree to the terms and conditions on this booking form. I authorise BICC to charge my credit card with the costs associated with the above booking (SEE ATTACHED LIST OF CHARGES). | | | | | | | | | | | | | |
| PAYMENT TYPE | | | VISA | | | MASTERCARD | | | DIRECT TRANSFER | | | | |
| CARD NUMBER: | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| EXPIRY DATE | | | CCV | | | DEPOSIT REFERENCE | | | | | | | |
| ORGANISER SIGNATURE: | | | | | | | | | DATE: | | | | |



PRICING SCHEDULE

We provide a tailored approach to all our venue and coordination services; please call us if you have any specific requirements that we can cater too (07) 4982 7755.

| ROOM | HIRE PERIOD MON - FRI | CHARGE (EXC GST) |
|---|--------------------------------|-------------------------------------|
| BMA ROOM | 7.00AM – 12.00PM | \$150 |
| | 12:30PM – 5.00PM | \$150 |
| | 7.00AM – 5.00PM | \$250 |
| | 5.00PM – 8.00PM | \$250 |
| | ADDITIONAL TIME | \$100 PER HOUR (OR PART THEREOF) |
| AUDITORIUM | 7.00AM – 12.00PM | \$150 |
| | 12:30PM – 5.00PM | \$150 |
| | 7.00AM – 5.00PM | \$250 |
| | 5.00PM – 8.00PM | \$250 |
| | ADDITIONAL TIME | \$100 PER HOUR (OR PART THEREOF) |
| BOWEN BASIN ROOM (FRONT OF BICC – 20 PAX) | 7.00AM – 12.00PM | \$100 |
| | 12:30PM – 5.00PM | \$100 |
| | 7.00AM – 5.00PM | \$180 |
| CLEAN COAL ROOM (BACK OF BICC – 30 PAX) | 5.00PM – 8.00PM | \$220 |
| | ADDITIONAL TIME | \$100 (OR PART THEREOF) |
| | | \$30 PER HOUR |
| SMALL INTERVIEW ROOM | 7:30AM – 5:00PM | \$30 PER HOUR |
| | ADDITIONAL TIME | \$100 |
| OUTDOOR DECK | 7.00AM – 12.00PM | \$100 |
| | 12:30PM – 5.00PM | \$100 |
| | 7.00AM – 5.00PM | \$180 |
| | 5.00PM – 8.00PM | \$220 |
| | ADDITIONAL TIME | \$100 |
| MUSEUM GALLERY / FOYER | 5.00PM – 8.00PM | \$220 |
| | ADDITIONAL TIME | \$100 |
| Weekend Rates available on Request | | |
| EQUIPMENT (PER SESSION) | PROJECTOR & SCREEN | \$50 |
| | PA SYSTEM | \$50 |
| | SPEAKER TOWERS WITH MICROPHONE | \$30 |
| | WHITEBOARD | \$10 |
| | FLIPCHART | \$10 |
| | LAPTOP FOR POWERPOINT | \$20 |
| | WI-FI | COMPLIMMENTARY |
| | TABLE CLOTHS | \$5 PER TABLE |
| | NOTEPAD & PEN | |
| | BOTTLED WATER | |
| | MINTS | |

Prices subject to changes without notification

