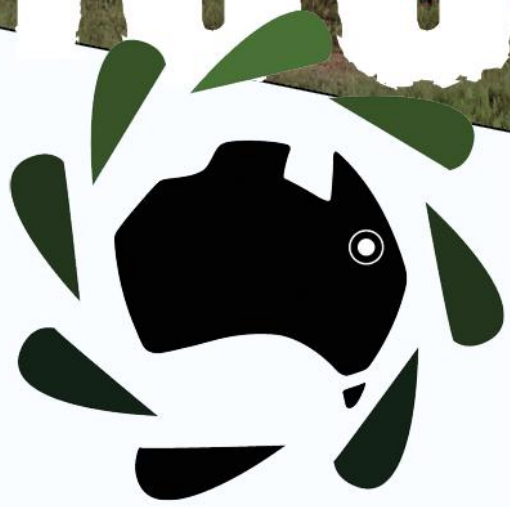




BLACKWATER
INTERNATIONAL
COAL CENTRE



BIGG



2026 EVENTS

VENUE HIRE & COORDINATION

'building community & culture'



BICC EVENTS

The Blackwater International Coal Centre boasts modern and well-facilitated venue hire in Blackwater. We work directly with our clients to find the perfect setting for your next corporate or private function. Our experience in providing quality venue hire and on-the-day coordination has made us the largest business-training facility in the Central Highlands region of Queensland. The Centre offers various venue room hire options that can be personalised to your event, suited to all capacity requirements and available day, night and weekends.

The full centre is also available for large event hire such as expos, markets and trade displays; the centre has accommodated such events as:

- BHP & BMA Annual Career Expo
- Department of Primary Industries Cattle & Grazing Expo
- Eliza's Cottage Craft Annual Fair

The exclusive and modern indoor setting and landscaped surrounds of the centre make it a unique and enjoyable place to host your next event.

Contact our friendly team today on **(07) 4982 7755** to discuss how we can tailor our venue and event packages to your requirements.





'JELLINBAH' ROOM

200 PAX (250 MTR SQUARE)

AIRCONDITIONED, HIGH VAULTAGE CEILINGS,
ANY CONFIGURATION

SUITABLE FOR SEMINARS, LUNCHEONS,
CORPORATE FUNCTIONS, DINNERS, TRADE
EXPOS

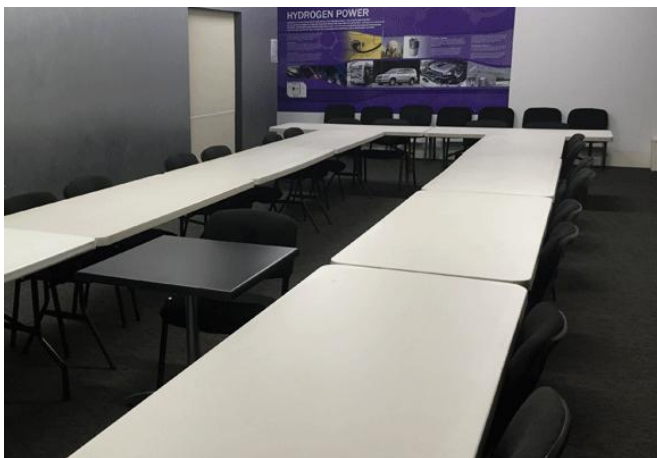


'JELLINBAH' AUDITORIUM

100 PAX

AIRCONDITIONED, THEATRE STYLE,
PROJECTION SCREEN & VIDEO VIEWING,
TABLE CONFIGURATION (20 PAX)

SUITABLE FOR SEMINARS & PRESENTATIONS



'CLEAN COAL' ROOM

30 PAX

AIRCONDITIONED, CONFERENCE OR ROW
CONFIGURATION, AV & SCREEN SETUP

SUITABLE FOR SEMINARS & TRAINING
WORKSHOPS



'BOWEN BASIN' ROOM

20 PAX

AIRCONDITIONED, CONFERENCE OR ROW
CONFIGURATION, AV & SCREEN SETUP

SMALL INTERVIEW ROOM

4 PAX

AIRCONDITIONED, POWER, PRIVATE.
SUITABLE FOR INTERVIEWS OR SMALL
OFFICE SPACE.



FUNCTION ROOMS



BOARD ROOM

20 PAX

AIRCONDITIONED CONFERENCE OR
ROW CONFIGURATION, AV & SCREEN
SETUP

SUITABLE FOR SEMINARS & TRAINING
WORKSHOPS

MUSEUM GALLERY OR FOYER

50 PAX

AIRCONDITIONED, GARDEN VIEWS, BANQUET
OR ROW TABLE CONFIGURATION

SUITABLE FOR DINNERS, FORMAL
PRESENTATIONS

PRICES QUOTED ARE FOR STANDARD HIRE

MONDAY TO FRIDAY | 6AM - 4PM | EVENINGS ON ENQUIRY

WEEKEND HIRE RATES ON APPLICATION

CATERING

Our in-house catering packages include a selection of morning and afternoon tea, fresh and hearty lunch options, and our alfresco BBQ and Cocktail Canapés for special occasions. All function menus can be individually tailored to your needs and dietary requirements.

Refreshment options include tea, coffee stations, cold drinks and juices. We also have a licensed bar for evening events. Barista made coffee, soft drinks and food can be purchased conveniently at the Coal Café.

MORNING TEA & LUNCH PACKAGE

\$25.00 P/P

AFTERNOON TEA

\$6.00 P/P

HOT & COLD PLATTERS, BUFFET MEALS & BBQ PACKAGES
PRICING AVAILABLE ON REQUEST



Strictly no external catering is to be brought in



**BLACKWATER INTERNATIONAL COAL CENTRE
VENUE BOOKING & COORDINATION FORM**

Please complete this form and email to info@bicc.com.au to secure your booking.

Cancellation with less than 48 hour's notice will be charged at the full rate.

Contact Name						
Company				Contact Mobile Phone		
Email						
Name of Function						
Day		Date		Number of Attendees		
Start Time			End Time			
ROOM HIRE (PLEASE CIRCLE)						
JELLINBAH ROOM (200 PAX)		BOWEN BASIN (20 PAX)		CLEAN COAL (30PAX)	JELLINBAH AUDITORIUM (100 PAX)	
BOARD ROOM (20 PAX)		OUTDOOR DECK		INTERPRETATIVE CENTRE & FOYER (EVENING ONLY)	INTERVIEW ROOM (4 PAX)	
ROOM SET UP & SEATING ARRANGEMENTS						
<input type="checkbox"/> U-SHAPE <input type="checkbox"/> CLASSROOM <input type="checkbox"/> THEATRE <input type="checkbox"/> OTHER (please specify)						
IN-HOUSE CATERING (PLEASE CIRCLE IF REQUIRED) – no external catering						
ONE TEA OPTION & LUNCH \$25.00 P/P ADDITIONAL TEA OPTION \$6.00 P/P (INC GST)						
MORNING TEA Y/N		ASSORTED CAKE PLATTER			FRUIT PLATTER	
Time Served:						
LUNCH Y/N		SANDWICHES W/ASSTD MEATS/CHEESE/SALAD & JUICE		WRAPS W/ASSTD MEATS/CHEESE/SALAD & JUICE	COMBO OF SANDWICHES & WRAPS & JUICE	ASSORTED BURGERS
Or order off menu						
Time Served:						
AFTERNOON TEA Y/N		ASSORTED CAKE PLATTER			FRUIT PLATTER W/ DIP & BISCUITS	
Time Served:						
Please call us to discuss more tailored catering options if required – no external catering						
SPECIAL DIET REQUIREMENTS (PLEASE OUTLINE QTY)						
VEGETARIAN		GLUTEN FREE		OTHER		
EQUIPMENT (PLEASE CIRCLE IF REQUIRED)						
PROJECTOR AND SCREEN	WHITEBOARD	FLIP CHART	PA SYSTEM	SPEAKER TOWERS WITH MICROPHONE	WI-FI	STATIONARY
ACCEPTED PAYMENT TERMS: CASH, EFTPOS, AMEX, DIRECT TRANSFER						
An INVOICE will be sent to the email address above unless otherwise stated						
ACCOUNTS EMAIL:				PURCHASE ORDER NO:		
I agree to the terms and conditions on this booking form. I authorise BICC to charge my credit card with the costs associated with the above booking (SEE ATTACHED LIST OF CHARGES).						
PAYMENT TYPE		VISA		MASTERCARD		DIRECT TRANSFER
CARD NUMBER:						
EXPIRY DATE		CCV		DEPOSIT REFERENCE		
ORGANISER SIGNATURE:				DATE:		



PRICING SCHEDULE

We provide a tailored approach to all our venue and coordination services; please call us if you have any specific requirements that we can cater too (07) 4982 7755.

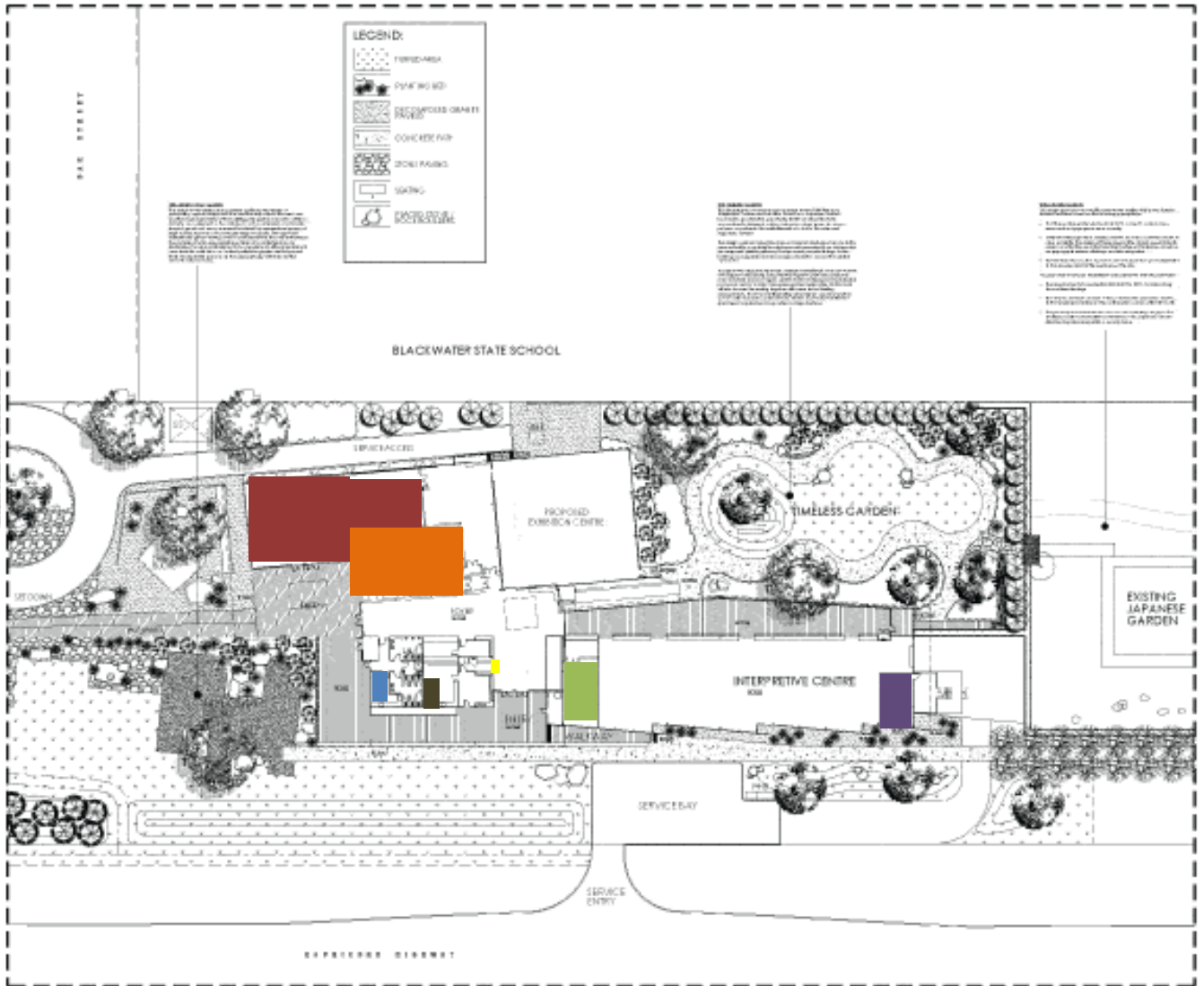
ROOM	HIRE PERIOD MON - FRI	CHARGE (EXC GST)
JELLINBAH AUDITORIUM – 100 PAX BOARD ROOM – 20 PAX JELLINBAH ROOM -200 PAX	6.00AM – 4.00PM	\$400.00
	AFTER HOURS 4.00PM-6.00PM AFTER 6.00PM	\$300.00 SET PRICE \$150 PER HOUR
BOWEN BASIN ROOM <i>(FRONT OF BICC – 20 PAX)</i> CLEAN COAL ROOM <i>(BACK OF BICC – 30 PAX)</i> OUTDOOR DECK MUSEUM GALLERY/FOYER SMALL INTERVIEW ROOM	6.00AM – 4.00PM	\$300
	AFTER HOURS 4.00PM-6.00PM AFTER 6.00PM	\$300.00 SET PRICE \$150 PER HOUR
	6:00AM – 4:00PM	\$40 PER HOUR CAPPED AT \$300
	ADDITIONAL TIME	\$150
Weekend & Night Rates available on Request		
EQUIPMENT (PER SESSION) AND EXTRAS	PROJECTOR & SCREEN	\$60
	PA SYSTEM	\$60
	SPEAKER	\$50
	WHITEBOARD	\$20
	FLIPCHART	\$35
	STATIONARY	\$POA
	WI-FI	COMPLIMNENTARY
	TABLE CLOTHS	\$5 PER TABLE
	CLOTH NAPKINS	\$3 EACH
	ROOM & TABLE DECORATIONS	POA
	BOTTLED WATER	\$3.00
	MINTS	\$6.00 PER BOWL

Prices subject to changes without notification



CENTRE MAP

We ask that you please use the carpark off Littlefield Street



- JELLINBAH ROOM
- INTERVIEW ROOM
- BOWEN BASIN ROOM
- CLEAN COAL ROOM
- JELLINBAH AUDITORIUM
- BOARD ROOM